

**TENDER DOCUMENT FOR PROVIDING MANPOWER
FOR
LAW AND LEGISLATIVE AFFAIRS DEPARTMENT, BHOPAL**

TENDER DOCUMENT

1. No. LLADB/IT/ESTT/DEO-03 :
2. Name & Address of the service
Agency : _____

3. For providing manpower for the Digitization project of the Law & Legislative Affairs Department, Bhopal.
4. Cost of Bid Document : Rs. 1000/- (One Thousand Only)
5. Earnest Money Deposit : Rs. 1,00,000/- (One Lac Only)
6. Estimated Bid Value : Rs. 50,00,000/- (Fifty Lac Only) (approx.)
7. Last date and time for **Online Submission** of Tender: **16/10/2017 05:00pm**
8. Date and time for **opening of Technical Bid**: **17-10-2017 time 12:00pm**
9. Place for **opening of Tender**: Office of Secretary, Law & Legislative Affairs Department, First Floor, Vindhyachal Bhawan, Bhopal.
10. Date and time for **opening of Financial Bid**: Will be announced later.
11. **Pre bid Queries** for Tender :
 - i. Contact Person: Shri C L Mukati, Under Secretary (Establishment)
 - ii. On 17-10-2017,
 - iii. between 3:00 and 5:00p.m.,
 - iv. In the Office of Principal Secretary, Law & Legislative Affairs Department, First Floor, Vindhyachal Bhawan, Bhopal.
12. **Help for online submission of tender can be obtained from the website www.mpeproc.gov.in (please look User Guide) and Toll-free number :18002588684**

LETTER OF AUTHORIZATION FOR ATTENDING BID OPENING

Tender No.: **LLADBHO/ IT/ESTT/DEO-03**

To

The Principal Secretary,
Govt. Of M.P.,
Law and Legislative Affairs Department,
Bhopal. M.P.

Dear Sir,

Subject : Authorization for attending bid opening onin the Tender for
Providing Manpower Services for The Law Department, Bhopal (Tender
No. **LLADBHO/IT/ESTT/DEO-03**)

Following person(s) are hereby authorised to attend the bid opening for the tender mentioned above on behalf of..... (Name of the bidder) in order of preference as given below:

Name

Signature

- 1.
- 2.

OR

The person authorized to sign the bid document on behalf of the bidder.

(Authorised Signatory)

Note:

1. Only one representative shall be allowed.
2. Permission for entry to the office where bids are opened may be refused in case authorization as prescribed above is not produced.

CONTENTS OF TENDER DOCUMENT

SR. No.	DESCRIPTION OF CONTENTS	PAGE NO.
1.	Scope Of Work And General Instructions For Bidders	
2.	Technical Requirements For The Service Provider	
3.	Manpower To Be Deployed By The Successful Manpower Service Provider In The Law Department	
4.	Application - Technical Bid	
5.	Declaration	
6.	Application – Financial Bid	
7.	Terms And Conditions	
8.	Disputes And Arbitration	
9.	Order Of Arrangement Of Documents With The Technical Bid	
10.	Certificates	

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

The Law and Legislative Affairs Department Madhya Pradesh requires the services of reputed, and well established Manpower Service Providers to provide Manpower to be deputed at Law Department, Vindhyaachal Bhawan, Bhopal, Madhya Pradesh.

1. The contract for providing the aforesaid manpower is likely for duration of 01 year from the date of effectiveness of the contract i.e. the date of deployment of the required manpower. The period of the contract may be further extended for two more years beyond the date of expiry of the contract with consent of both the parties to the contract. The contract may be curtailed or terminated prior to the expiry of the contract on account of deficiency in services and / or for employer's convenience. The Principal Secretary, Law, however, reserves right to terminate this contract at any time after giving one month's notice to the selected Service Provider.
2. The Law Department has an initial requirement of engaging **16 Data Entry Operators, 1 Driver, 12 Peons and 10 Assistant Grade III**. The requirements may vary (increase/decrease) marginally from time to time as per the actual need of the department.
3. Tenders should be submitted by e-Tender Portal through the URL address www.mpeproc.gov.in along with all the requisite documents latest by **05:00pm on 16-10-2017** in.

Likely date for commencement of deployment of required manpower shall be immediately after the award of the contract.

In case the tender submission/opening day happens to be a holiday, the same will be accepted and opened on the next working day.

4. Following envelopes shall be submitted online at e-portal by the bidder:
 - a. **Envelope I : Pre Qualification Bid-(Technical Bid):**
 - i. All the documents mentioned in Section 6 below.
 - b. **Envelope II (Financial Bid):**
 - i. Bidders shall mention their pricing online at the appropriate form in e-tender portal.
5. The Earnest Money Deposit (EMD) of **Rs. 1,00,000/-** (Rupees One Lakh only), refundable (without interest), should be deposited online or in the form of Demand Draft / Banker's Cheque from any Nationalized Bank drawn in favour of "The Secretary, Law and Legislative Affairs Department, Bhopal", failing which the tender shall be rejected summarily.
6. The bidders are required to enclose photocopies of the following documents (duly attested by Gazetted Officers of the Government of India or Governments of Madhya Pradesh), along with the Technical Bid, failing which their bids shall be treated and non responsive and shall be summarily rejected.
 - (a) Copy of Registration certificate of the applicant organization;
 - (b) Copy of PAN
 - (c) Copy of the IT return filed for the last three financial years;

- (d) Copies of EPF and ESI certificates of the bidder;
 - (e) Copy of the GST/Service Tax/Other Indirect Tax registration certificate;
 - (f) Copy of the Labour License/Registration under the Contract Labour (Regulation & Control) Act, 1970
 - (g) Experience Certificate of having provided manpower services.
7. The conditional bids shall not be considered and shall be treated as non responsive.
 8. All entries in the tender document should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Financial Bid. In such cases, the tender shall be summarily rejected. However, the corrections, if any, in the Technical Bid must be authenticated by putting initials by the person authorized to sign the bids on behalf of the bidder.
 9. The Technical bids would first be taken into consideration by a committee for evaluation. The technical bids shall be opened on the scheduled date and time in presence of the authorized representatives of the bidders, if any, who wish to be present. Only one person for each bidder shall be allowed to be present at the time of opening of the tender.
 10. The technical bids shall be opened on the scheduled date and time in the Law Department, Bhopal, Madhya Pradesh, in presence of an authorized representative of the Manpower Service Providers, if any, who choose to be present on the spot at that time.
 11. The Financial Bid of only such bidders will be opened whose Technical bids are found to be responsive in accordance with this bid document. The Financial bids shall be opened at scheduled time and date in the Law Department, Bhopal, Madhya Pradesh in presence of the representatives of the bidders, if any, who choose to be present. The bidder who is found to be the lowest in the financial bid would be considered for award of the contract. In case the lowest bidder (L1) is disqualified after selection for any reason then the second lowest (L2) bidder may be considered by the Bid Evaluation Committee. In case, there is change in date & time of opening of the bids the same shall be communicated to the short listed bidders.
 12. The Principal Secretary, Law Department, Bhopal, Madhya Pradesh reserves the right to annul all bids without assigning any reason.
 13. The Principal Secretary, Law Department Bhopal Madhya Pradesh reserves the full rights to amend the terms and conditions of the tender document.
 14. The Authorized signatory shall submit the letter of authorization.

15. Bid Price:

- a. The remuneration quoted by the bidder shall be verified by the, Law Department, Bhopal, which shall not be less than the minimum wage fixed/notified by the collector rate and shall include all statutory obligations. The service provider shall be liable for all kinds of dues payable in respect of the personnel provided under the contract and the government shall not be liable for any dues for availing the services of the personnel. The Performance Security Deposit and the monthly bills will not be released until the service provider produces proof of upto date payment of EPF and ESI contribution and other certificates as per statutory Laws.
 - b. The Administrative charges quoted by the bidder shall remain firm during the entire period of the contract, and there shall be no price adjustment payable under this contract.
 - c. All the rates quoted by the bidder must be reasonable & logical. The tender can be rejected on the basis of unreasonable, or illogical rates. The prices shall be quoted with sufficient details to enable the department to arrive at the reasonability of the total prices of the services being offered.
16. Law Department, Bhopal reserves the right to call for any documents in original to verify the veracity of the documents submitted with the bids.
17. All documents submitted shall be consecutively numbered and should have signatures of the authorized representative on each page.

TECHNICAL REQUIREMENTS FOR THE TENDERING MANPOWER SERVICE PROVIDER

1. The tendering manpower service provider should fulfil the following technical specifications:
 - (a) The Registered Office or one of the Branch Offices should be located in Bhopal.
 - (b) They should be registered with the appropriate registration authority for providing manpower services.
 - (c) They should have at least five years' experience in providing Skilled or High Skilled Manpower to Government Departments, Public Sector Companies/ Banks/ Government Societies.
 - (d) They should have their own Bank Account;
 - (e) They should be registered with Income Tax and GST/Service Tax/Other Indirect Tax departments and having valid Labour License/Registration under the Contract Labour (Regulation & Control) Act, 1970
 - (f) They should be registered with appropriate authorities under Employees Provident Fund and Employees State Insurance Acts.
 - (g) There should be no case pending with the police against the bidder (Service Provider) and the service provider should not have been black listed otherwise to be evidenced by attachment of an affidavit in this regard.
 - (h) Any other relevant document/certificate as per the bid document or as desired by the competent authority.

**MANPOWER TO BE DEPLOYED BY THE SUCCESSFUL MANPOWER SERVICE
PROVIDER IN THE LAW DEPARTMENT, BHOPAL MADHYA PRADESH**

DATA ENTRY OPERATOR

- Education qualification: At least PGDCA/DCA.
- Experience: Working knowledge of Operating Systems and MSOffice with 3 years of working experience of data entry after obtaining required educational qualification.
- Experience in Hindi and English typing.
- Speed: Data entry speed of 8000 keys depression per hour.
- Having experience on MS word / Excel sheet/ Power Point, Internet,e-mail.
- Antecedent to be verified by Local Police Authority.

ASSISTANT GRADE- III

- Must have passed Higher Secondary School Certificate Examination under 10+2 pattern.
- Must have passed Hindi and English Typing Examination from Madhya Pradesh Shorthand and Typewriting Examination Board or CPCT.
- Diploma in Computer Applications (DCA) from an Institution recognized by the State Government or University.

DRIVERS

- Minimum 8th pass, having valid driving license of LMV or HMV.

PEON

- Education qualification: Minimum 8th Pass.

APPLICATION - TECHNICAL BID

1. For Providing Manpower Services to the Law and Legislative Affairs Department, Bhopal Madhya Pradesh.

2. Name of Bidder : _____

Status (Proprietary Firm /Partner Firm/Company) : _____

3. Details of Earnest Money Deposit of Rs. 1,00,000/- : DD No. _____ date _____

drawn on Bank _____

Cost of Bid Document Rs. 1,000/- : Transaction No. _____ date _____

Paid through Bank _____

4. Name of proprietor /Partner/Director : _____

: _____

: _____

5. Full Address of Registered Office: _____

: _____

: _____

Telephone No. : _____

FAX No. : _____

E-Mail Address : _____

6. Full address of Operating / Branch Office : _____

: _____

: _____

Telephone No. : _____

FAX No. : _____

E-Mail Address : _____

7. Banker of the Company/ Firm/ Agency : _____

Telephone Number of Banker : _____

8. PAN No. (Attach certified copy) : _____

9. GST/Service Tax/Other Indirect Tax Registration No.(Attach attested copy): _____

10. E.P.F. Registration No. : _____

(Attach attested copy)

11. E.S.I. Registration No. : _____

(Attach attested copy)

12. Labour License/Registration under the Contract Labour (Regulation & Control) Act, 1970

13. Financial turnover of the Firm/ Company for the last three Financial Years:

14. Last three year's Annual IT Returns :

15. Give details of the major similar contracts handled by the bidder (Service Provider) during the last three years in the following format (if the space provided is insufficient, a separate sheet may be attached) :

Sr. No.	Name of client, address, telephone & Fax no	Manpower services provided		Amount of contract (Rs. Lacs)	Period (deployment of Manpower)	
		Type of Manpower provided	Number		From	To
		High Skilled				
		Skilled				
		Semi-Skilled				
		Unskilled				

**Copy of Experience Certificate/supporting documents must be attached)

16. Additional information, if any : _____

(Attach separate sheet, if required)

Signature of authorized signatory

Date:

Name:

Place:

Seal :

DECLARATION

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor/Director /authorized signatory of the Service Provider, mentioned above, am competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized signatory

Date: _____ Full Name: _____

Place: _____ Seal : _____

APPLICATION – FINANCIAL BID

1. Name of tendering Manpower Service Provider:

2. Rate per person per month (8 hours per day excluding ½ hour lunch break) inclusive of all statutory liabilities, taxes, levies, cess etc* :

For Providing Manpower to the Law Department, Bhopal Madhya Pradesh.

S.No	Particulars	Data entry Operator	Assistant Grade III	Driver	Peon
A	B	C	D	E	F
1.	Minimum Monthly Basic Salary				
2.	Administrative Cost				
3.	Statutory Liabilities (EPF, EPF Admn. Charges, ESIC Coverage, etc)				
4.	Service Charge of provider				
5.	Other Charges if any				
6.	Total Payable per Person per Month				
7.	Quantity required	16	10	1	8
8.	Monthly Total (=Row6 x Row7)				
9.	Yearly Total =(8C+8D+8E+8F)*12				
10.	GST as per applicable GST rules				
11.	Annual Contract Value (In figure)				
12.	Annual Contract Value (In Words)				

*Rates are to be quoted in accordance with the Minimum Wages Act as applicable in the State of Madhya Pradesh.

Signature of authorized signatory

Date:

Full Name:

Place:

Seal:

Notes:

1. The rates quoted by the tendering agency should be inclusive of all statutory/ taxation liabilities in force at the time of entering into the contract.
2. The payment shall be made on conclusion of the calendar month for which duty has been performed by each provided person as per the need and requirement.
3. The number of persons may increase / decrease depending upon the requirement.

TERMS AND CONDITIONS

GENERAL :-

1. The agreement shall be for a period of one year unless it is curtailed or terminated by The Principal Secretary, Law and Legislative Affairs Department, Govt of M.P. owing to deficiency of service, sub-standard quality of manpower deployed, breach of contract etc. or change in requirements of the Law Department, Bhopal, Madhya Pradesh.
2. The contracting Service provider shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency.
3. The Law Department at present requires **16 Data Entry Operators, 1 Driver, 12 Peons and 10 Assistant Grade III** for Bhopal location. The requirements for manpower may increase/decrease in future.
4. The service provider will be bound by the details furnished by him / her to Law Department while submitting the tender or at subsequent stage. In case, any of such documents furnished by him / her is found to be false at any stage, it would be deemed to be a breach of terms of contract making him / her liable for legal action besides termination of contract.
5. The Principal Secretary, Law and Legislative Affairs Department, Bhopal reserves the right to terminate the contract after giving a 1 month notice to the contracting agency.
6. The persons deployed shall be required to report for work as per departmental policy. The standard office hours will be 10:00am to 6:30pm. However, the candidates would need to be flexible from working hours standpoint subject to the departmental requirement.
7. The Service Provider shall nominate a coordinator who would be responsible for immediate interaction with the department, so that optimal services of the persons deployed by the agency could be availed without any disruption.
8. The entire financial liability in respect of manpower services deployed in the department or office concerned shall be that of the service provider and the department or office concerned will in no way be liable.
9. For all intents and purposes, the service provider shall be the "Employer" within the meaning of different Labour Legislations in respect of manpower so employed and deployed in the Law Department, Bhopal. The persons deployed by the service provider/agency in Law Department shall not have any claims whatsoever like employer and employee relationship against Law and Legislative Affairs Department, Bhopal, Madhya Pradesh.
10. The service provider shall be solely responsible for the redressal of grievances / resolution of disputes relating to persons deployed. The Law Department shall, in no way, be responsible for settlement of such issues whatsoever.
11. The Law Department shall not be responsible for any financial loss or any injury to any person deployed by the service provider in the course of their performing the functions/duties, or for payment towards any compensation.

12. The persons deployed by the service provider shall not claim nor shall be entitled to pay, perks and other facilities admissible to regular / confirmed employees of the Law Department during the currency or after expiry of the contract.
13. The persons deployed by the service provider shall not claim any benefit or compensation or absorption or regularization of deployment with office under the provision of Rules and Acts. Undertaking from the person deployed to this effect shall be required to be submitted by the service provider.
14. In case of termination of the contract on its expiry or otherwise, the persons deployed by the service provider shall not be entitled to and will have no claim for any absorption in the regular / otherwise capacity in the Law Department, Bhopal, Madhya Pradesh.
15. The service provider will provide a list of candidates for the required posts. The selection committee constituted by the department will select the suitable candidates for this post.
16. The payment shall be made a conclusion of the calendar month for which duty has been performed by manpower as per the need and requirement.

LEGAL:-

17. The personnel during course of their work shall be privy to certain qualified documents and information which they are not supposed to divulge to third parties / other persons. In view of this, they shall be required to take oath of confidentiality and breach of this condition shall make the service provider as well as the person concerned liable for penal action under IPC, Cr.P.C. or any other relevant provision besides, action for breach of contract.
18. The service provider will be responsible for compliance of all statutory provisions relating to Minimum Wages, Provident Fund, and Employees State Insurance etc. in respect of the persons deployed by it in the Law Department Bhopal. The Law Department shall have no liability in this regard.
19. The service provider shall also be liable for depositing all taxes, levies, Cess etc. on account of service rendered by the Law Department Bhopal to the concerned tax collection authorities from time to time as per extant rules and regulations in the matter.
20. In case, the service provider fails to comply with any statutory / taxation liability under appropriate law, and as a result thereof the Law Department is put to any loss / obligation, monetary or otherwise, the Law Department, Govt. of M.P. Bhopal will be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the service provider, to the extent of the loss or obligation in monetary terms.
21. The Tax deduction at Source (T.D.S.) shall be done as per the provisions of Income Tax Act/Rules, as amended, from time to time and a certificate to this effect shall be provided by the Department or office concerned.
22. The agreement is liable to be terminated because of non-performance, deviation of terms and conditions of contract, non-payment of remuneration of employed persons and non-payment of statutory dues. If any loss or damage is caused to the Department concerned by the persons deployed, the same shall be recovered from the unpaid bills or adjusted from the Performance Security Deposit.

FINANCIAL:-

23. Tender Fees Rs. 1000/- (Rupees one thousand only) non-refundable to be payable online on e-Tendering Portal.
24. The Technical Bid should be accompanied with an Earnest Money Deposit (EMD), refundable without interest, of **Rs. 1,00,000/-**(Rupees One Lakh Only) in the form of Demand Draft / Banker's Cheque drawn in favour of the **Secretary, Law and Legislative Affairs Department, Bhopal** failing which the tender shall be rejected outrightly.
25. The Earnest Money Deposit in respect of the agencies which do not qualify the Technical Bid (First Stage) / Financial Bid (Second competitive stage) shall be returned to them without any interest. However, the E.M.D. in respect of the successful tenderer shall be discharged upon the signing of agreement by the bidder and submission of Performance Security Deposit. Further, if the agency fails to deploy the required manpower against the initial requirement within 07 days from date of placing the order the EMD shall stand forfeited without giving any further notice.
26. The Bidder shall at his own expense, deposit with Department of Law and Legislative Affairs, within seven (07) working days of the date of notice of award of the contract or prior to signing of the contract, whichever is earlier, an unconditional and irrevocable **Performance Security Deposit of 10% of the contract price**, in the form of Demand Draft / Banker's Cheque drawn in favour of the Secretary, Law and Legislative Affairs Department for the due performance and fulfilment of the contract by the bidder. The Performance Security Deposit shall be refunded to the vendor after deducting penalties, dues, recoveries, etc, if any, six months after the completion of the contract.
27. In case of breach of any terms and conditions attach to this agreement the Performance Security Deposit of the service provider shall be liable to be forfeited beside annulment of the agreement.
28. The agency shall raise the bill, in triplicate, along with attendance sheet [duly verified by the officer nominated by the Secretary(Establishment), Law and Legislative Affairs Department, Bhopal in respect of the persons deployed and submit the same in the first week of the succeeding month. As far as possible the payment shall be released at the earliest subject to availability of funds with the Law Department, Bhopal.
29. The deductions in bills regarding Employees State Insurance, Provident Fund, and Service Tax, T.D.S. etc. should be necessarily accompanied with documentary proof pertaining to the concerned bill month. A requisite portion of the bill / whole of the bill amount shall be held up till such proof is furnished, at the discretion of The Secretary (Establishment), Law and Legislative Affairs Department, Govt of M.P. Bhopal.
30. **Penalty Clause:** In case any complaint is received from the users, the following be followed:
 - a. *Providing Substitution:* The contracting agency shall immediately provide a substitute in the event of any person leaving the job due to his / her personal reasons. The delay in providing a substitute beyond three working days would attract a penalty @ Rs.500 per day on the service providing agency, which would

be deducted from the monthly bills of the service provider in the following month.

- b. *Punctuality*: In case of late reporting of any worker a penalty @ Rs.100 per day will be recovered from the contractor from monthly bill.
 - c. *Performance*: Any sub-optimal / short fall in providing requisite man power/services noticed by the department a penalty @ Rs.500 per day will be entailed.
 - d. The department shall be entitled to deduct from the pending bills of the contractor all such sums of money as may be claimed by the govt. in terms of herein mentioned as clauses of the agreement. Any sum of money not covered by the amount of said bill shall be liable to be deducted for the PBG of the contract.
 - e. *Non Payment of Minimum Wages*: In case the contractor not paying wages quoted in the Financial Bid to the employees employed by him within stipulated date, the same will be deducted from the monthly bill of the contractor or contract will be terminated.
31. The Principal Secretary, Law and Legislative Affairs Department, Bhopal reserves the right to withdraw/ relax / change any of the terms and condition mentioned above so as to overcome the problem encountered at a later stage.
32. The successful bidder will enter into an agreement with this department for supply of suitable and qualified manpower as per requirement of this department on the above terms and conditions.

Secretary (Establishment)
Law and Legislative Affairs Department

DISPUTES AND ARBITRATION

If any dispute of any kind whatsoever shall arise between Law and Legislative Affairs Department, Govt. of M.P., Bhopal and the Successful Bidder in connection with or arising out of the Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity, or termination, the parties shall seek to resolve any such dispute or difference by mutual consultation. If the parties fail to resolve such a dispute or difference by mutual consultation, the dispute may be referred to Principal Secretary, Law for resolution whose decision thereon shall be final and binding on both the parties.

ORDER OF ARRANGEMENT OF DOCUMENTS WITH THE TECHNICAL BID:-

1. Application – Technical Bid
2. Attested copy of Registration of Agency/ Service provider;
3. Attested copy of PAN / GIR Card;
4. Attested copy of the latest last three years IT returns filed by the agency;
5. Attested copy of GST/Service Tax/Other Indirect Tax registration certificate;
6. Attested copy of the P.F. registration letter / certificate;
7. Attested copy of the E.S.I. registration letter / certificate;
8. Certified documents in support of the financial turnover of the agency;
9. Certified documents in support of entries in column 13 of Technical Bid application;
10. Copy of the terms and conditions in Tender Document with each page duly signed and sealed by the authorized signatory of the agency in token of their acceptance.

ORDER FOR ARRANGEMENT OF DOCUMENTS TO BE SUBMITTED BY THE SUCCESSFUL AGENCY BEFORE DEPLOYMENT OF MANPOWER

1. List of Manpower short listed by agency for deployment in the Law Department with full details i.e. Date of birth, marital status, address, educational details etc.
2. Bio-data of all candidates.
3. Certificate of verification of antecedents of all persons by local police authority.

CERTIFICATES

WE CERTIFY THAT:

1. We will not LEAK / DISCLOSE any information of the Law Department to any other institutions/organizations.
2. The rate of TAXES / DUTIES mentioned in the tender is in accordance with the provisions of the rules in all respects and the same is payable to the Authorities.
3. The information furnished by us in the tender are true and correct to the best of our knowledge and belief.
4. We have read and understood the rules, regulations, terms and conditions of tender as applicable from time to time and agree to abide by them.
5. We will meet 100% Confidentiality of the Law and Legislative Affairs Department, Bhopal Database and records.

Authorized Signatory

(Seal of the Company)